

## APPENDIX II

### EAST AYRSHIRE COUNCIL

#### COMMUNITY CARE SUB-COMMITTEE OF THE SOCIAL WORK COMMITTEE

#### MINUTES OF MEETING HELD ON FRIDAY 6 DECEMBER 1996 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

**PRESENT:** Councillors Jimmy Boyd, Jane Darnbrough, David Macrae, John Smith and Eric Jackson.

**ATTENDING:** Douglas Bulloch, Depute Director Social Work; Bill Duncan, Head of Inspection, Registration and Complaints Unit; Phil Whitehead, Community Care Finance Manager; Mary Fegan, Divisional Manager (North Division); Bill Walkinshaw, Principal Administrative Officer; Joan Kendall, Principal Solicitor; Kay Gilmour, Principal Officer (Community Care); Melanie Macleod, Administrative Officer; and Christine Baillie, Administrative Assistant; and Maureen Carmichael, Administrative Assistant.

**APOLOGIES:** Councillors Alan Campbell, Bob Beattie and David Sneller.

**CHAIR:** Councillor Jimmy Boyd, Chair.

#### **SOCIAL WORK SERVICES INSPECTORATE REPORT: MOVING FORWARD WITH CARE - COMMUNITY CARE SERVICES FOR OLDER PEOPLE IN ANGUS, DUNDEE CITY AND PERTH AND KINROSS**

1. There was submitted a report dated 19 November 1996 (circulated) by the Director of Social Work on the publication of a further report by the Scottish Office Social Work Services Inspectorate in relation to Community Care, based on an inspection in Angus, Dundee and Perth and Kinross, following work commenced in Lanarkshire.

It was agreed:-

- (i) that the Director of Social Work report fully to the next meeting of the Sub-Committee on the issues raised by the Social Work Services Inspectorate in Lanarkshire and Angus/Dundee/Perth and Kinross inspections, as these related to East Ayrshire Council; and
- (ii) otherwise to note the contents of the report.

#### **MOUNT HOUSE RESIDENTIAL HOME FOR OLDER PEOPLE - CLOSURE PROGRAMME**

2. There was submitted a report dated 20 November 1996 (circulated) by the Director of Social Work on progress in respect of the programme to close Mount House Home for Older People.

The Sub-Committee heard a presentation by the Divisional Manager (North Division) on the implementation on the closure programme and arrangements made in respect of residents, staff and day care users of Mount House.

It was agreed :-

- (i) to note the progress made in arranging the closure of Mount House in relation to residents, day users, Tape Services and staff; and
- (ii) otherwise to note the contents of the report.

It was agreed to record the Sub-Committee's appreciation of the work of staff from all the Departments involved in the closure programme for the highly compassionate and sensitive manner with which the closure of Mount House had been approached, and to welcome the improved care arrangements implemented in respect of former residents and day care users.

### **COMMUNITY CARE - RESIDENTIAL ESTABLISHMENT AND NURSING HOME PLACEMENTS - APRIL TO OCTOBER 1996**

3. There was submitted a report dated 19 November 1996 (circulated) by the Director of Social Work on the pattern and level of placement activity in relation to Community Care groups during the initial period of operation of the Council.

It was agreed:-

- (i) to note that the Director of Social Work would continue to develop an integrated management information system in relation to these areas of activity;
- (ii) that the Director of Social Work report further on community care placement activity at the end of the next period of activity;
- (iii) that the Director of Social Work would continue to pursue negotiations with Ayrshire & Arran Health Board regarding Resource Transfer and a co-ordinated approach to meeting social care and health needs; and
- (iv) otherwise to note the contents of the report.

### **REINVESTMENT OF MOUNT HOUSE REVENUE BUDGET**

4. There was submitted a report dated 26 November 1996 (circulated) by the Director of Social Work on proposed developments and services for older people in line with Council commitments made in respect of the reinvestment of funds released by the closure of Mount House.

It was agreed:-

- (i) to approve the recommendations for service developments for the year 1997/98 in respect of very sheltered housing (£55,000), home support and day services (£81,330), day services (Crosshouse) (£30,020), institutional placements (£30,000), alternatives to residential care (£65,000), relocation of the tape service (£5,000) and rationalisation of service (£50,000), as detailed in Section 3 and Appendix 1 of the report; and
- (ii) otherwise to note the contents of the report.

### **EAST AYRSHIRE COUNCIL COMMUNITY CARE PLAN**

5. There was submitted a report dated November 1996 (circulated) by the Director of Social Work on the proposed outline of East Ayrshire's Community Care Plan.

It was agreed:-

- (i) to approve the outline of East Ayrshire Council's Community Care Plan based on a review of "Caring into the Future" and comprised of the following components:
  - (a) an Ayrshire wide strategic section jointly prepared by the three unitary Councils in Ayrshire, Ayrshire & Arran Health Board and Scottish Homes and focusing primarily on principles and broad objectives for community care generally and specifically by client group;
  - (b) outcome of a review of the existing joint care group strategies within an East Ayrshire context;
  - (c) a Primary Care Section setting out East Ayrshire's proposals in relation to the interface between social work services and health services delivered by primary health care staff;
  - (d) arrangements for locality planning;
  - (e) a set of management objectives which focuses on quality issues;
  - (f) a purchasing section setting out the Council's purchasing intentions for the next three years based on a set of planning assumptions yet to be determined;
  - (g) review and monitoring arrangements;
  - (h) consultation arrangements; and
  - (i) a statistical factfile; and
- (ii) that the Director of Social Work submit a draft Community Care Plan for approval by December 1997, with progress being reported to the Sub-Committee as necessary in the interim.

### **SOCIAL WORK INSPECTION UNIT - OPERATIONAL PROCEDURES**

6. There was submitted a report dated 20 November 1996 (circulated) by the Director of Social Work on the introduction of new operational procedures for the conduct of inspections by the Social Work Inspection, Registration and Complaints Unit.

It was agreed:-

- (i) to approve the Inspection Operational Procedures appended to the report in respect of the Social Work Inspection, Registration and Complaints Unit, subject to amendment of Appendix 1 of this document to substitute point 4 with the phrase "residents enjoy privacy and respect";
- (ii) authorise the Director of Social Work to implement the Inspection Operational Procedures; and

- (iii) to note the commitment to review the operational procedures including comment from the Inspection Advisory Committee.

The meeting terminated at 1135 hours.